

The Tribune 23/2/18

PUNJAB STATE CIVIL SUPPLIES CORPORATION LTD.
 (A State Government Undertaking)
 REGD. OFFICE: S.C.O. 36-40, SECTOR 34-A,
 P.B.NO. 4, CHANDIGARH-160022
 FAX: 0172-2667133, 2666495 CABLE: PUNSUP
NOTICE INVITING TENDER
 Tender Notice No. Admin-1 Date: 22.02.2018
 Punjab State Civil Supplies Corporation Ltd. (PUNSUP) invites bids from eligible bidders registered with the Department of Labour, Govt. of Punjab for the deployment of manpower. For detailed terms and conditions of the notice inviting bid(s), refer to website punjab.gov.in and [www.http://eproc.punjab.gov.in](http://eproc.punjab.gov.in) w.e.f. 23.02.2018
 Corrigendum, if any, will be issued on website only.
 DPR/Pb/C651 MANAGING DIRECTOR

Punjabi Tribune 23/2/18

ਪੰਜਾਬ ਸਟੇਟ ਸਿਵਲ ਸਪਲਾਈਜ਼ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮ.,
 (ਰਾਜ ਸਰਕਾਰ ਦਾ ਅਦਾਰਾ)
 ਰਜ. ਦਫਤਰ: ਐਸ ਸੀ ਓ. 36-40, ਸੈਕਟਰ-34-ਏ, ਪੀ ਐੱਸ ਨੰ. 4, ਚੰਡੀਗੜ੍ਹ-160022
 ਫੋਨ: 0172-2667133, 2666495 ਕੇਬਲ: ਪਨਸਪ
ਟੈਂਡਰ ਸੱਦਾ ਸੂਚਨਾ
 ਟੈਂਡਰ ਸੂਚਨਾ ਨੰ. Admin-1 ਮਿਤੀ: 22.02.2018
 ਪੰਜਾਬ ਸਟੇਟ ਸਿਵਲ ਸਪਲਾਈਜ਼ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮ. (ਪਨਸਪ) ਚੋਲੇ ਮਿਲਪਾਵਰ ਦੀ ਨਿਯੁਕਤੀ ਲਈ ਕਿਰਤ ਵਿਭਾਗ, ਪੰਜਾਬ ਸਰਕਾਰ ਕੋਲ ਰਜਿਸਟਰਡ ਯੋਗ ਖੋਲੀਦਾਰਾਂ ਤੋਂ ਖੋਲੀਆਂ ਸੋਚੀਆਂ ਜਾਂਚੀਆਂ ਹਨ। ਖੋਲੀ ਸੱਦਾ ਸੂਚਨਾ ਦੀਆਂ ਵਿਸਤ੍ਰਿਤ ਸ਼ਰਤਾਂ ਅਤੇ ਪਤੀਠੀਆਂ ਲਈ ਵੈੱਬਸਾਈਟ punjab.gov.in ਅਤੇ [www.http://eproc.punjab.gov.in](http://eproc.punjab.gov.in) ਵੇਖੋ (23.02.2018 ਏ)।
 ਸੁੱਚੇ ਪੱਤਰ, ਜੋੜ ਕੋਈ ਹੋਰ, ਸਿਰਫ ਵੈੱਬਸਾਈਟ 'ਤੇ ਹੀ ਜਾਂਚੀ ਗਿਆ ਜਾਂਦਾ।
 DPR/Pb/C651 ਮਨੋਜਿੰਗ ਡਾਇਰੈਕਟਰ

Dainika Jagran 23/2/18

 **ਪੰਜਾਬ ਸਟੇਟ ਸਿਵਲ ਸਪਲਾਈਜ਼ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿ.**
 (ਰਾਜ ਸਰਕਾਰ ਦਾ ਅਦਾਰਾ)
 ਪੰਜਾਬ ਸਟੇਟ ਸਿਵਲ ਸਪਲਾਈਜ਼ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿ.: ਏਸ ਸੀ ਓ. 36-40, ਸੈਕਟਰ-34-ਏ, ਪੀ ਐੱਸ ਨੰ. 4, ਚੰਡੀਗੜ੍ਹ-160022
 ਫੋਨ: 0172-2667133, 2666495 ਕੇਬਲ: ਪੰਜਾਬ ਸਪਲਾਈਜ਼ ਕਾਰਪੋਰੇਸ਼ਨ
ਨਿਵਿਧੀ ਆਮੰਤਰਾ ਸੂਚਨਾ
 ਨਿਵਿਧੀ ਸੂਚਨਾ ਨੰਬਰ ਪਸਾ-1 ਮਿਤੀ: 22.02.2018
 ਪੰਜਾਬ ਸਟੇਟ ਸਿਵਲ ਸਪਲਾਈਜ਼ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿ. (ਪਨਸਪ) ਮੈਨਪਾਵਰ ਦੀ ਨਿਯੁਕਤੀ ਲਈ ਕਰਮ ਵਿਭਾਗ, ਪੰਜਾਬ ਸਰਕਾਰ ਕੋਲ ਰਜਿਸਟਰਡ ਯੋਗ ਖੋਲੀਦਾਰਾਂ ਤੋਂ ਖੋਲੀਆਂ ਸੋਚੀਆਂ ਜਾਂਚੀਆਂ ਹਨ। ਖੋਲੀਆਂ ਆਮੰਤਰਾ ਸੂਚਨਾ ਦੀ ਵਿਸਤ੍ਰਿਤ ਵਿਵਸਥਾ ਆਂ ਵਾਲੀ ਵੈੱਬਸਾਈਟ punjab.gov.in ਵੇਖੋ।
[www.http://eproc.punjab.gov.in](http://eproc.punjab.gov.in) ਪਰ 23.02.2018 ਤੋਂ ਪਛਾਣੋ।
 ਸੁਧਾਰ, ਜੋੜ ਕੋਈ ਹੋਰ, ਸਿਰਫ ਵੈੱਬਸਾਈਟ 'ਤੇ ਹੀ ਜਾਂਚੀ ਗਿਆ ਜਾਂਦਾ।
 C-651 ਮਨੋਜਿੰਗ ਡਾਇਰੈਕਟਰ

PUNJAB STATE CIVIL SUPPLIES CORPORATION LIMITED
(A STATE GOVERNMENT UNDERTAKING)
REGD. OFFICE:- S.C.O. No. 36-40, Sector-34-A, Chandigarh

Tender Notice

E-Tenders are invited from the experienced and eligible companies/sole proprietorship/partnership firms for providing various support services for the office of the Managing Director, PUNSUP, Chandigarh.

1	Location	Office of Punjab State Civil Supplies Corporation Limited, S.C.O. No. 36-40, Sector-34-A, Chandigarh
2	Manpower required	Demand as raised by management from time to time.
3	EMD	Rs. 50,000/-
4	Last date for submission of tender	16/03/2018 upto 12 P.M.
5	Opening of tender	16/03/2018 at 03P.M. at committee room 2 nd floor Head Office Punsup.
<p>Incomplete and conditional tenders will be summarily rejected. Managing Director, PUNSUP reserves the right to reject any or all the tenders without assigning any reason. For eligibility conditions, please visit Website (www.http://punsup.gov.in).</p> <p style="text-align: right;">Sd/- Managing Director, PUNSUP</p>		

NOTICE INVITING TENDER (ADVERTISMENT)

Sealed tenders are invited from experienced and eligible companies/sole proprietorship/partnership firms for providing various support services such as Secretarial Services, Managerial service, Management Support, Accounting & Financial Services Legal Support, Technical Support, Secretarial Housekeeping for the office of Managing Director, PUNSUP, S.C.O.-36-40, Sector-34-A, Chandigarh.

ELIGIBILITY:-

- (i) The bidder should have minimum experience of 5 years in providing satisfactory services to at least 10 different Govt. Departments/ Statutory Bodies or Public Sector Undertakings at client locations out of which at least 5 such entities should be under the Govt. of Punjab and the bidder should have good performance record.

(Enclose Xerox copies of client contract and good performance certificate recently issued by their authorized signatories).

- (ii) The bidder should have at least 200 employees on its payroll on the date of submitting the tender, out of which minimum 40 (forty) employees must have been deployed at a single client organization.

(Enclose Xerox copies of the latest payroll of the company along with the additional relevant supporting documents such as appointment letters/ employment contracts/salary slip/client contracts etc. showing the number of employees under different categories).

- (iii) The bidder should have Average annual turnover of not less than Rs. 2.00 Crore during the previous two financial years i.e. 2015-16 & 2016-17 and should have filed income tax return with the Income Tax Department for the same period.

(Enclose certified copies of the Audited Balance Sheets and Xerox copies of the Audited Income Tax Returns bearing acknowledgement stamp of the Income Tax Department)

- (iv) The bidder should not have been blacklisted by any State or Central Govt. Department or P.S.U. in the past.

(To be supported with an Affidavit duly attested by the Notary Public.)

- (v) The successful bidder shall furnish a Bank guarantee amounting to Rs.25 lac exclusive of earnest money held with Client as performance guarantee for the entire duration of the contract. No interest shall be paid on this.

- (vi) The staff provided by the Service Provider shall mark attendance physically on attendance register. However, Punsup can also ask attendance through Smart

Solution/application. Therefore, the Service provider shall ensure that each employee should have an android based phone.

Financial Bid:-

The financial bid should be quoted in the Performa (Annexure-C) appended to the tender document.

Conditional tenders will be rejected outrightly.

E-Tender dully filled in along with earnest money deposit through Demand Draft amounting to Rs. 50,000/- (Rupees Fifty Thousand Only) in favour of (Managing Director, PUNSUP) payable at Chandigarh, placed in an envelope duly super scribed thereon as "TENDER FOR PROVISION OF SUPPORT SERVICE" should be deposited with Managing Director, PUNSUP at the above given address latest by 03:00 P.M. on 16/03/2018 The bid shall be opened on the same day at 03:30 P.M. in the presence of bidders or their authorized representatives who may wish to be present.

Managing Director, PUNSUP reserves the right to accept or reject any or all the tenders or cancel the bidding process without assigning any reason.

**Managing Director,
Punjab State Civil Supplies Corporation Limited (PUNSUP)**

GENERAL CONDITIONS OF CONTRACT

1. This contract should be for a initial period of 1 year extendable by another year only from the date of its signing and as such, the services shall be provided/rendered by Service Provider, for a period of 1 years from the date of signing of this contract. The Managing Director, hereinafter called CLIENT, shall have a right to terminate this Contract without disclosing any cause or reason, by serving upon the Service Provider, two (2) months prior written notice of its intention to terminate the Contract and the Service Provider shall also have a corresponding right.
2. The nature and quantum of support services required, the number of personnel or equipment consumables etc. through whom/which the Service Provider shall render such services as contemplated in clause 16 and 17 shall be determined/varied/ increased or decreased by the CLIENT at its sole discretion, depending upon its needs from time to time. In this regard, the CLIENT, who has been authorized and delegated the power for this purpose, shall exercise the discretion on behalf of the CLIENT and send appropriate written requests to the Service Provider from time to time. The Service Provider shall comply with all such requests signed by the CLIENT within a period of three (3) working days from the date of receipt thereof. All communications on behalf of the Service Provider, which are required to be sent to the CLIENT, shall be signed only by M.D. on the Board of the Service Provider Company or by any authorized Employee of the Service Provider.
3. Subject to the satisfactory performance of the Service Provider, to be judged by the CLIENT, this Contract may be extended further for a maximum period of two years (one year at a time) after completion of three years term upon mutually acceptable terms and conditions.
4. Service Provider alone shall exercise control over the personnel deployed by him for rendering service to the CLIENT. Under all circumstances, the personnel shall be governed by the rules and regulations of the Service Provider.

The conditions of service shall be got approved by the Service Provider from the Client at the time of signing the agreement between the Service Provider and the Client for providing the services.

The CLIENT shall be concerned only with the quality and efficiency of the services to be provided by the Service Provider or the manpower supplied through his agency.

5. All the payments to be made for the services rendered by the Service Provider shall be made by the CLIENT directly to the Service Provider, who shall raise bill accordingly on a monthly basis.
6. Towards its professional fee for the support services rendered to the PUNSUP, the Service Provider shall be paid Management and Administrative fee at the approved rate of the Cost to its Organization(CTO) for rendering the support services.
7. The cost to the Service Provider Organization (i.e. the CTO) shall be deemed to be such amount/figure which is worked out by totaling all the expenses, (including those on account of salaries, ESI, PF,GST etc.) of the personnel deployed, incurred by the Service Provider on an actual basis. The service provider shall be under an obligation to provide services to the Client on a continuous basis during the entire official working hours as per requirement and on all official working days of the PUNSUP, as decided by the PUNSUP. The Service Provider shall be under an obligation to provide staff with requisite qualifications as specified by PUNSUP.
8. The Service Provider shall provide bio data along with photograph of each person deployed in the department and shall be liable for any concealment or wrong representation of facts/information in respect of personnel deployed through the agency.
9. The Service Provider shall provide uniforms to Peons/Sewadars at his own expense.
10. The Service Provider shall get the police verification done in respect of all personnel provided to the Client within one month from the date of joining Client department at his own level and expense.
11. ESI code and EPF numbers of all the personnel provided to the department shall be submitted to the department within one month from the date of joining of the employee.
12. Any change in the payment viz-a-viz ESI, PF GST as per the changes in law are recoverable from the PUNSUP within the said statutory provision of law.
13. Salary and wages of all the personnel of the Service Provider shall be paid as per the rates notified by DC, Chandigarh, in respect of categories of employees deployed in Chandigarh office and Labour Commissioner, Punjab in respect of employees posted throughout the State of Punjab.

14. No employee of the Service Provider deployed in the office of Client shall have any right enforceable against the Client in any court of law.

15. SUBLETTING:-

The placement Agency/Firm shall not sub-let its services, either in part or as a whole, to any placement agency/firm. In case of any such eventuality, the Client reserves the right to cancel the contract without any notice.

16. The indicative nature and scope of the services to be rendered by the Service Provider in pursuance of this Contract has been provided in Annexure-'A' of this Contract.

17. With effect from the date of commencement of this Contract, the Service Provider shall initially deploy the minimum number and appropriate category of personnel, to meet the current service requirements of the CLIENTS, as reflected in Annexure-'B' of this Contract.

The scope/contents of Annexure-'A' and 'B' can be varied by the Managing Director by sending a written communication to the Service Provider as contemplated in Clause-2 of the General Conditions of the Contract.

18. The Service Provider shall be responsible for any loss or damage caused to or suffered by CLIENT, on account of negligence of the Service Provider or the personnel/employees deployed by it. Loss or damage caused to any property or employees of the CLIENT by any act or omission on the part of the Service Provider or its personnel/employees shall be borne by the Service Provider. In the eventuality of such an occurrence of loss or damage, the Managing Director, PUNSUP shall inform about the same to the Service Provider in writing and call upon him to make good the loss.

19. The Service Provider shall keep confidential and secret, any and all official information about the CLIENT, which may come to its knowledge or to the knowledge of its personnel/employees, while discharging obligations under this Contract.

20. The Service Provider shall indemnify the CLIENT in case any kind of claim for money, employment or other subject matter is brought up against the CLIENT, by any personnel/employee of the Service Provider.

21. The CLIENT or any of its employees shall not be responsible in any manner, in the eventuality or death, injury, loss or damage being suffered by or caused to any of the personnel/employee deployed by the Service Provider to discharge its obligations under this Contract.
22. In case of any dispute arising out of or in relation to any matter related with this Contract, the same shall be referred to arbitration by a Sole Arbitrator to be nominated by the Managing Director, PUNSUP. The Arbitrator shall conduct the arbitration proceedings in accordance with the provisions of the Arbitration and Conciliation Act, 1996 as amended from time to time. The language of the proceeding shall be English and the venue shall be Chandigarh. The Award of the Sole Arbitrator shall be final and binding on the CLIENT and the Service Provider.
23. This Contract shall be governed by the Laws of India. Any legal issue shall be subject to jurisdiction at Chandigarh.
24. In the event of any provision of this contract being held as invalid or unenforceable under the applicable laws, the remaining provisions of this contract shall remain in full force and effect.